

**WESTERN RESERVE ROWING FOUNDATION
MONTHLY MEETING
July 29, 2003
Carnegie-Fulton Library**

1. Roll Call/Introductions

The meeting was called to order at approximately 6:05 p.m. The following people were in attendance at the July 29, 2003 meeting of the Western Reserve Rowing Foundation:

Brenda Soukup/Secretary	Dan DiAngelo/CSU/BW*
Jeff Jensen/Treasurer	Karen Provenzano/RFTC
Carol Wilson/WRRRA*	Jerry Hazelwood/Shaker*
Dave Werner/St. Ignatius*	Kevin Dahlhausen/Shaker
Cathy Petryshyn/WRRRA*	Jackie Skotzke/JCU*
Gary DeRocco/CSRA*	John Neely/Forest City
Meg Grow/CWRU*	
Evan Halprin/CWRU*	
Tim Marcovy/WRRRA*	

In addition to those in attendance, Jim Mack and Harry Fisher sent a proxy with Tim Marcovy. Kevin Sixbey sent a proxy with Dan DiAngelo.

2. Minute Approval

The minutes of the June 24, 2003 WRRF meeting were approved with no changes.

3. Treasurer's Report

- All assessments have been paid in full. Jeff will be sending invoices for fall assessments out this week. Fall assessments are due September 1, 2003.
- WRRF operated at a loss of \$2,300 for the month of June.
- Revenues for the first half of 2003 were \$42,869.05; expenses were \$42,711.00.

4. Communications – Evan Halprin

- Evan presented his proposal to form a Communications Committee to compile accurate contact information and to create a format for online and print publications.
- **A Motion was passed to accept Evan's proposal as it stands and to allow the committee to start as a work in progress.**

- Evan was nominated chairperson of the committee by the WRRF officers. Evan will select committee members.

5. Christening Ceremony – Carol Wilson

- Carol announced that there will be a practice July 30 at the firehouse for the volunteers who will be helping at the ceremony.
- There will be an opportunity to meet the firefighters’ families at the Flat Iron Café on Friday evening.

6. Dragon Boat Festival – Brenda Soukup

- Brenda read an e-mail from Mark that stated the event concluded with WRRF receiving a profit of about \$800. Some of the accounting is still taking place and final figures will be announced at the next meeting.
- A lot of enthusiasm was generated for next year’s event. Dan suggested that a committee be formed to help Mark with the event next year.

7. Row For the Cure – Karen Provenzano

- Karen stated that the event was a success, initially showing revenues of \$14,500 with expenses of \$2,700 although they will not be closing the books for a couple more weeks and those figures may change.
- She suggested that next year they should recruit a volunteer to focus just on publicity as she felt they were weak in the PR department.
- She also suggested that recruiting a major name or celebrity would improve promotion of the event.

8. Head of the Cuyahoga – Tim Marcovy

- Tim said they would be sending out packets very shortly on rules, prices and scheduling for the event.
- The big issue this year is the regatta insurance. We’ll be able to get by with WRRF’s US Rowing insurance this year but next year each organization will have to be a member of US Rowing.

9. Corporate Rowing League – Cathy Petryshyn/John Neely

- Cathy said that the plan for the Corporate Rowing League is to run it under the auspices of the SRL as the structure is already in place.
- John is contacting companies for a “rowing weekend” in September to plant the seed for next year.
- The question of where the funds generated from the Corporate Rowing League will go will be determined at a later date.
- John stated that the objective of the CRL is to increase corporate awareness and sponsorship.

10. WRRF Business Presentation – Russ Eckles

- Russ put together an impressive presentation from all the brain-storming of the fund raising committee.
- The mission is two-fold: to serve our members and to support our community.
- Russ would like everyone’s help in “filling in the blanks” by providing feedback and suggestions.
- Russ will e-mail the presentation to anyone who requests it. His e-mail address is: RussECK@aol.com

11. Boathouse – John Neely

- John said that we’ve probably been reading in the papers that the Scranton Peninsula is drawing a lot of attention lately and we may be wondering what that means for us. He said that no one knows the outcome yet but that he is comfortable, in the short term, that our current position is pretty solid. He stated that whether or not the convention center is built, there are impressive residential plans in the making.
- John suggested that we should do those things that we can do now, such as clean up the boathouse and strengthen and grow the organization.
- He said that there are a lot of agendas out there and that the pot is diminishing in Cleveland. He feels that the corporate sponsorship approach is the best way to go right now.

12. Safety/Boathouse Operations – Tim Marcovy

- Jim Mack sent out an e-mail regarding temporary lock-down procedures when people are going out on the water. There have been problems recently of the boathouse not being locked. When in doubt, error on the side of caution.
- Tim said that there is a recommendation in the SOP that we not go below Center Street after 5:00 p.m. Tim thinks that rather than a recommendation, it should be prohibited.
- There have been no incident reports. We’ve been very safe and people are obeying the SOP.
- The Safety Committee is deficient in members. Please go back to your organization and pick someone to be on the committee. There are numerous changes needed in the SOP.
- Tim reminded everyone to do safety lectures to the new fall novices.
- Bulkhead safety zones have been painted florescent green at the beginning and end of our safety zones.

13. Old Business

- **Parking:**
 - There was discussion of the parking problem now that the schools will be back in session. The problem centers on parents picking up their children and parking in the lot for a short period of time.
 - John Neely suggested that we may be able to make a “drive-around” pick-up area across the street.
 - **A Motion was made and passed that the Officers be authorized to put a Parking Policy in place by August 15th when the schools start rowing.**
- **Trailer Inspections**
 - The WRRR trailer has been inspected and there is a sticker on it.
 - Dan stated that the Cleveland State trailer still needs to have the tail lights fixed and there are no students around yet to work on it.
 - **A Motion was made and passed to give Cleveland State an extension until the third week of September to repair the trailer on the condition that the trailer isn't used until then.**

14. New Business

- St. Ignatius varsity begins practice August 16 and novices begin August 21.
- Case Western put in a bid for the Head of the Charles

15. Adjournment

The meeting was adjourned at approximately 7:50 p.m.

Respectfully submitted,
Brenda L. Soukup
WRRF Secretary