

**WESTERN RESERVE ROWING FOUNDATION  
MONTHLY MEETING  
May 27, 2003  
Carnegie-Fulton Library**

**1. Roll Call/Introductions**

The meeting was called to order at approximately 6:15 p.m. The following people were in attendance at the May 27, 2003 meeting of the Western Reserve Rowing Foundation:

Peter Gozar/President	Tim Marcovy/WRRRA*
Mark Silverstein/VP/Exec. Dir.	Jim Mack/WRRRA*
Brenda Soukup/Secretary	Dan DiAngelo/CSU*/Adaptive
Jeff Jensen/Treasurer	Carol Wilson/WRRRA*
Cathy Petryshyn/WRRRA*	Russ Eckles/WRRRA*
Dave Werner/St. Ignatius*	Jim Ptacek/SRL
Jackie Skotzke/JCU*	Don Saer/BOD
Meg Grow/CWRU	

In addition to those in attendance, Dan DiAngelo brought two proxies, one for Kevin Sixbey from BW and one for Jerry Hazelwood from Shaker. Jim Mack also brought two proxies, one for Harry Fisher, WRRRA and one for Liz Pollard, WRRRA.

**2. Minute Approval**

The minutes of the April 29, 2003 WRRF meeting were approved with no changes.

**3. Treasurer's Report – Jeff Jensen**

- Only four member organizations have paid their first half assessments. Six member organizations are now past due almost 4 weeks.
- As a result of the past due assessments, April showed a loss of \$1,056 and our year-end shows a loss of \$13,351.61.
- There was discussion about imposing a fee or penalty to those organizations who have ignored the assessment deadline.
- There was discussion about the fact that organizations who haven't paid their fees are not member organizations and therefore have no vote.
- Peter said that he and Jeff went over the books looking for ways to cut costs. Peter is talking with Forest City about our taxes and looking into whether they may be too high.
- We have \$6,000 budgeted to spend for 2003 and we've already spent \$4,000 on supplies and materials. Don said that the big expenses typically occur in the spring and that we still need to buy about 20 bow lights.

- Jeff stated he has had no invoices for salary from Don Saer for three months. Don said he has those invoices for Jeff but he does not have his “Scope of Work” document that WRRF needs for his contract.
- **A Motion was made and passed that we renew Don Saer’s contract on a month to month basis until we receive his “Scope of Work” document which is due at the next Foundation meeting.**

#### **4. Code of Regulations**

- **A Motion was made and passed that discussion and vote on the Code of Regulations that was tabled at our last meeting be returned to the table for discussion and vote.**
- **A Motion was made and passed that a vote be taken on the Code of Regulations as they stand right now.** A vote was taken with 8 in favor and 5 opposed. However, after some discussion, it was decided that the organizations who haven’t paid their assessments were not eligible to vote. Therefore, another **Motion was made and passed that this issue be tabled until the next meeting.**
- There was extensive discussion on the sticking points of the Code.

#### **5. WRRF Facilities – Peter Gozar**

- Peter read an e-mail he received from John Neely, our landlord, which said we need permission to paint logos on the property with a draft of the plan.
- Paul Delbane has resigned effective immediately.
- We will be painting over illegal logo.
- Peter is looking into the Cleveland zoning code.
- Peter stated that we are moving forward in renovating our new space and getting electricity.

#### **6. Grants/Fund Raising**

- Dan DiAngelo stated that we need a clear and decisive mission statement.
- Brenda reported that The Cleveland Foundation has an on-line service (for a fee) that allows you to tap into their database of donors.

#### **7. Corporate Rowing League – Mark Silverstein**

- We need to form a committee in the fall to continue the work of forming a corporate rowing league.

#### **8. Dragon Boat Festival – Mark Silverstein**

- Mark stated that we may need to pull the plug on this event if we don’t get more teams. There is right now the potential of 15 teams but Mark doesn’t have any of the money in hand yet.

- We need at least 10 teams just to pay expenses. 30-42 teams would pay to move into the Morgan Linen Building.
- **A Motion was passed that Mark will continued planning for the Dragon Boat Festival up until June 12<sup>th</sup>. If ten teams are fully paid at that time, we will continue the planning. If that is not the case, we will cancel this event.**

## 9. Old Business

- Regarding the subject of rowers entitled to row in the summer, **a Motion was made to withdraw the Motion from our last meeting** because Tim found a motion already on the books from August, 1998 which states:

**All collegiate/scholastic programs operating during times when schools and colleges are not in regular session or as fundraising/spirit building auxiliaries to scholastic/collegiate programs (e.g., alumni programs or parent programs) must, at a minimum, have a coach or other organizer designated as a responsible party on file with WRRF and must have a roster of participants on file with WRRF and must have a waiver on file with the program for every participant. WRRF is requested to take into account all participants on all rosters from a program in calculating a program's assessment.**

- There was discussion on amending the 1998 motion and visit whether the Executive Director/President should negotiate with the college or group wanting to row in the summer on fees.
- WRRF has not had its trailer inspected.

## 10. Safety – Tim Marcovy

- PLEASE sign out boats! Delegates – raise this issue at the “A” meeting.
- Coaches – be conscious of wakes. We’ve had an increasing number of complaints.
- A St. Ignatius rower got permission from the Coast Guard to mark our safe pass zones on the bulkhead.

## 11. Boathouse

- There was a break-in in our parking lot – somebody broke a car window and took some things out of a car. Mark has hired security for two weeks.
- People need to throw their garbage away! There will be a cleaning party on Saturday.
- Bob Valarian (St. Ignatius coach) will be organizing a big boat house sweep.

## 12. New Business

- Russ Eckles stated that a commendation should go on record to Bob Valarian for all of his hard work. Dave said that he would have Bob come to our next meeting.

**13. Adjourn**

- The meeting was adjourned at 7:50 p.m.

Respectfully submitted,  
Brenda L. Soukup  
WRRF Treasurer