

A RESOLUTION

BY THE CLEVELAND ROWING FOUNDATION BOARD OF DIRECTORS

(Adopted __March 20th__, 2014)

WHEREAS, the Cleveland Rowing Foundation (“CRF”) Code of Regulations contains provisions for a standing committee governing safety and operations; and

WHEREAS, The CRF Board of Directors has determined that it is in the best interest of the member organizations and participants that this Committee be operationally divided into two committees, the Safety Committee and a committee devoted to operations; and

WHEREAS, it is considered in the best interest of the CRF for the Board of Directors to delineate, by resolution, the powers and duties of the Safety Committee; now therefore, BE IT RESOLVED by the CRF Board of Directors, that the following by-law be and hereby is adopted:

1. The Safety Committee (“the “SafCom”) created by Article VII, Section 1 (5) of the CRF Code of Regulations, shall have responsibility for establishing and enforcing safety standards for the operations of the CRF, its members and the participants of its members’ programs.
2. Membership in the SAFCOM shall consist of at least one Director and at least four other voting members appointed by the Chairman of the Board. The Chairman shall in making the appointments, make every effort to appoint a member of the coaching staff of each member organization to serve as SAFCOM members. The Executive Director shall be an *ex officio* member of the SAFCOM but shall not have a vote thereon, pursuant to Article VII, Section 1 of the Code of Regulations.
3. The SAFCOM shall meet whenever called by its chair, or by the Board Chairman or Executive Director, but shall meet at least semi-annually. All such meetings shall be upon at least three calendar days written notice, which may be delivered in person, by regular U.S. Mail, via facsimile, or electronically via email. The meeting notice shall designate the date, place and time of the meeting, and shall contain an agenda of items to be considered at that meeting. A quorum at any meeting of the SAFCOM, shall be three voting members. In any vote of the SAFCOM, no action shall be approved without the agreement of a majority of the committee members who are Directors in attendance at the meeting at which the action is taken. Unless otherwise decided by the Committee, the conduct of all meetings shall be governed by Roberts Rules of Order, latest edition.
4. The Safcom shall be responsible for promulgating and enforcing standards reasonably related to the safety and security of persons, equipment and property who are participants in, users or guests of CRF or its members programs and facilities. The standards adopted by Safcom shall be codified in a Safety Manual (“SaM”), which shall be published on the CRF website and otherwise made available to all governed thereby. Any Standards adopted by the Safcom, and any changes therein, on and after the effective date of this resolution, shall be forwarded by the fastest method available of delivery, including email, facsimile, or express mail or courier

service, to the Board Chairman and the Directors immediately upon adoption, and will not take effect for five (5) business days thereafter; said changes will not take effect if objected to by the Board Chairman or any Director, unless approved at the next meeting of the Board of Directors. All provisions for enforcement of the safety standards which involve depriving any member organization or individual participating in an activity of a member organization or of the CRF of the use and enjoyment of equipment or CRF facilities for any period in excess of one week shall include, at a minimum, written notice of the standard alleged to have been violated, and an opportunity to be heard on the violation.

5. Notwithstanding anything to the contrary in this Resolution, all actions of the SAFCOM, and its subcommittees, are subject to and restricted by the approved budget of the CRF, and no action may be taken by the SAFCOM or its subcommittees which commit the CRF to expenditures in excess of the amount appropriated for safety and operations purposes in the current budget, without the express prior approval of the Board of Directors.